

ADVANCED CERTIFICATE IN MS EXCEL

Duration:16 Hours

This course is outlined in a way that it covers majority of enriched features in Microsoft Excel, including Macros, Pivot tables, Audit and Analyze worksheets, Use Advance Formulas and Functions, work with multiple Worksheets and Workbooks etc., which in turn increases productivity, improves efficiency by streamlining the workflow thus becomes a major asset for professional employees.

Advanced charting and graphing functions, Learn advanced features like data validation, shearing and productivity, Comparing and combining work book or worksheets, Analyze data with Excel like external database file, pivot tables, goal seeking, spark lines etc, Maximize the power of Excel with VBA and macros, Advanced conditional formatting techniques, Validating and queuing data

CERTIFICATE IN MS POWERPOINT

Duration:16 Hours

This course gives you everything you need to produce a professional-looking presentation. PowerPoint offers word processing, outlining, drawing, graphing, and presentation management tools- all designed to be easy to use and learn

Setting Up PowerPoint Environment, Creating slides and applying themes, Working with bullets and numbering, Working with Objects, Hyperlinks and Action Buttons, Working with Movies and Sounds, Using SmartArt and Tables, Animation and Slide Transition, Proofing and Printing.

CERTIFICATE IN MS ACCESS

Duration:16 Hours

This course helps you store information for reference, reporting, and analysis. Microsoft Access helps you analyze large amounts of information, and manage related data more efficiently than Microsoft Excel or other spreadsheet applications

Get Acquainted with Access, Access start up screen, Using Navigation Pane, Access Tables, Table Relationship, Creating Queries, Creating Reports, Using Forms

CERTIFICATE IN MS OUTLOOK

Duration:16 Hours

This course will help you to Create a consistent focus on priorities, Gain control of your inbox and email, Improve your communications, Manage your time, tasks and activities, Use Microsoft Outlook with a "business planning" approach

Composing and Sending E-mail, Receiving Email, More E-mail Features, Using Arrays, Working with Calendar, Working with Task, Organizing and Finding Information

CERTIFICATE IN MS OFFICE BASIC (WORD, EXCEL, POWERPOINT)

Duration:16 Hours

This course is outlined in a way that it covers majority of enriched features in Microsoft Office including PowerPoint, Word, Excel, which in turn increases productivity, improves efficiency by streamlining the workflow thus becomes a major asset for professional employees.

This course is designed to learn and explore many features of MS OFFICE with Documents, Spreadsheets and Presentations.

ADVANCED CERTIFICATE IN MS OFFICE (WORD, EXCEL, POWERPOINT OUTLOOK, ACCESS)

Duration:16 Hours

This course is outlined in a way that it covers majority of enriched features in Microsoft Office including PowerPoint, Word, Access, Outlook, Excel and Use Advance Formulas and Functions, work with multiple Worksheets and Workbooks etc., which in turn increases productivity, improves efficiency by streamlining the workflow thus becomes a major asset for professional employees.

Advanced PowerPoint, Advanced Word, Advanced Access, Advanced Outlook, Advanced Excel and Use Advance Formulas and Functions



Develop your Future

PROGRAMMING
JAVA
C
Linux Oracle
MySQL C++
Android
VB .NET C
Oracle Java C
MySQL Android
Linux
MS Office
Java .NET
C++ MySQL



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Programming

■ CERTIFICATE IN C PROGRAMMING

Duration:16 Hours

A course designed for a novice in the field of programming, gives you a first easy step to enter into the world of programming through the most popular, most loved C Programming.

Basics of Programming and History of C, Data types and variables, Constants and Operators, Control Structures and functions, Pointers and Command Line Arguments, Structure, File handling and basic graphics

■ CERTIFICATE IN C++ PROGRAMMING

Duration:16 Hours

A course designed for a novice in the field of programming, gives you a first easy step to enter into the world of Object Oriented Programming.

Fundamentals of Object Oriented Programming, Basics of C++, Functions, Arrays, Structure, Union and Bit field, Pointers, Classes and Objects, Constructors and Destructors, Inheritance, Polymorphism, File Organization, Templates, Exception Handling and Pre-processor Directives

■ CERTIFICATE IN JAVA PROGRAMMING

Duration:18 Hours

A course which helps the student to switch their platform from object- based and procedure oriented to pure object oriented programming.

OOPS Concepts, Control statements, Utilities, Inheritance, Interfaces, Packages, Streams and File handling, AWT and Threads

■ CERTIFICATE IN J2EE

Duration: 24 Hours

A course specially moulded for the Java users to switch to Enterprise Edition, provide standard for developing enterprise application and computing solutions.

Springs, Hibernate, Servlets, JSP, J2EE distributed computing, services, J2EE containers and deployment

■ ADVANCED CERTIFICATE IN ASP .NET PROGRAMMING

Duration: 20 Hours

The course to make you proficient in Website development using ASP.NET technology in VB.NET or C#.NET.

Introduction to web programming, HTML, Scripting and CSS, .NET Framework, IIS Keywords and statements, Web controls, data bound controls, list controls and validation controls, User account management, web parts Database controls and data source controls, Master page, theme and deployment.

■ ADVANCED CERTIFICATE IN PHP PROGRAMMING

Duration: 20 Hours

A course designed for the enthusiastic eyes in dynamic website creation. Gives you a rock solid platform in web development through PHP and MySQL as backend.

Data Persistence, Sending E-Mail in PHP, MySQL and PHP, User authentication.

■ CERTIFICATE IN ANDROID APP DEVELOPMENT

Duration: 36 Hours

Through this course we intend to contribute to the Android community by building developers out of the participants who can implement his/her unique and innovative ideas in developing useful and exciting android applications.

INTRODUCTION TO ANDROID STUDIO, JAVA BASICS, ANDROID UI ACTIVITIES AND INTENTS, FRAGMENTS

■ ADVANCED CERTIFICATE IN ANDROID APP DEVELOPMENT

Duration:36 Hours

Through this course we intend to contribute to the Android community by building developers out of the participants who can implement his/her unique and innovative ideas in developing useful and exciting android applications.

Introduction to Android Studio, Java basics, Android UI activities and intents, fragments, Android material design, networking, APIs, JSON, datastorage, publish app to play store.

■ CERTIFICATE IN PHP PROGRAMMING

Duration:18 Hours

A course designed for the enthusiastic eyes in dynamic website creation through PHP.

Introduction to PHP, Performing operations, making statements and arrays Dynamic contents, file handling

■ CERTIFICATE IN VB.NET OR C# .NET PROGRAMMING

Duration:18 Hours

After the completion of this course student will have an idea in VB.Net and will be able to design any Desktop application using development tool - VB.NET or C#.NET

Introducing .NET Framework, Getting Started with Visual Basic, Introduction to Windows Forms Basic Programming, Standard Controls, Menus, Built-in Dialog Boxes

■ ADVANCED CERTIFICATE IN VB.NET OR C# .NET PROGRAMMING

Duration:20 Hours

After the completion of this course student will become an expert in Microsoft .NET package and able to create any Desktop application using development tool- VB.NET or C#.NET

Printing, Mouse and Keyboard Events, Working with Database Deployment, SQL Server, ADO.NET, Linq.

■ CERTIFICATE IN MS WORD BASIC

Duration:16 Hours

This course Microsoft Word helps to perform various word processing tasks, such as typing, editing and printing out of textual information and also helps to make basic graphic design, statistical report of a document, spelling and grammar checking tasks, etc.

Text Basics, Text Formatting and saving file, Working with Objects, Header & Footers Working with bullets and numbered lists, Tables, Styles and Content, Merging Documents, Sharing and Maintaining Document, Proofing the document, Printing



■ CERTIFICATE IN MS EXCEL BASIC

Duration:16 Hours

This course helps in a way that it covers majority of enriched features in Microsoft Excel, including formulas, functions, sorting, filtering, tables, charts, pictures etc.

Formatting excel work book, Perform Calculations with Functions, Sort and Filter Data with Excel, Create Effective Charts to Present Data Visually.